

Government Solution Advisors

a SDVOSB Validated Contractor



2011 Government Fiscal year price schedule

Course Type	Course Description	Course Model	Designed Class Day	Commercial List Price / Day/ Student	Proposed GSA Price / Day/ Student	Proposed GSA Daily Class Price
Beginner Courses						
Keyboarding	Touch typing, keyboard shortcuts, file management using Window Explorer	BC-KEY-010	1	\$ 495.00	\$ 420.75	\$ 4,417.88
MS WORD, level one	Creating a basic document, editing a document, formatting text and paragraphs, tables, inserting graphic objects, controlling page appearance and proofing a document	BC-WORD-010	1	\$ 495.00	\$ 420.75	\$ 4,417.88
MS Excel, level one	Creating a basic worksheet, performing calculations, modifying a worksheet, formatting a worksheet, printing, managing large workbooks	BC-EXCEL-010	1	\$ 495.00	\$ 420.75	\$ 4,417.88
MS PowerPoint, level one	Presentation basics, create a presentation, formatting text on a slide, working with graphical objects, tables and charts	BC-PPT-010	1	\$ 495.00	\$ 420.75	\$ 4,417.88
MS Outlook, level one	E-mail introduction, composing messages, formatting text, checking spelling and grammar, managing mail, scheduling appointments, scheduling meetings, managing contacts and tasks	BC-OUT-010	1	\$ 495.00	\$ 420.75	\$ 4,417.88
MS Access, level one	Overview of Access, managing Data, establishing relationships, querying the database, designing forms and producing reports	BC-ACCESS-010	1	\$ 495.00	\$ 420.75	\$ 4,417.88
MS Project, level one	Creating a project plan and work breakdown structure, creating and assigning resources and finalizing the project plan.	BC-PROJ-010	1	\$ 495.00	\$ 420.75	\$ 4,417.88
MS Publisher, level one	Introduction to the concepts and skill set of desktop publishing, examine the publisher environment, create a publication from a publication design, replace design object placeholders, create a publication from scratch	BC-PUBL-010	1	\$ 495.00	\$ 420.75	\$ 4,417.88
Integrating Excel and Access, level one	Using recorded macros and the standard application interface of Excel and Access to allow Excel "to talk to" Access.	BC-E&AI-010	3	\$ 495.00	\$ 420.75	\$ 13,253.63
VBA, level one	Visual Basic for Applications, introduction to the VBE interface. General modules and class modules, sub and function procedures, debugging, looping, conditional statements and interactions with the user.	BC-VBAI-010	5	\$ 495.00	\$ 420.75	\$ 22,089.38
MS Visio, level one	Introduction to the user interface and the tools of Visio. Concentration on the underlying rules and concepts of the diagramming application.	BC-VI-010	1	\$ 495.00	\$ 420.75	\$ 4,417.88
Windows SharePoint Services, level one	Overview of SharePoint, Portals manage information, document management and repository introduction, enterprise search and business intelligence	BC-SH-010	5	\$ 495.00	\$ 420.75	\$ 22,089.38
Intermediate Courses						
MS WORD, level two	Managing lists, customizing tables and charts, formatting text, custom styles, modifying pictures, customized graphic objects, controlling text flow and automating common tasks using macros	IC-WORD-010	1	\$ 525.00	\$ 446.25	\$ 4,685.63
MS Excel, level two	Creating and applying templates, charting, working with graphic objects, advance formulas, functions, sorting and filtering an Excel database.	IC-EXCEL-010	1	\$ 525.00	\$ 446.25	\$ 4,685.63
MS PowerPoint, level two	Creating a custom design template, organization charts and diagrams, adding special effects, creating web presentations, collaborating with others and delivering a presentation	IC-PPT-010	1	\$ 525.00	\$ 446.25	\$ 4,685.63
MS Outlook, level two	Tracking work activities with the journal, setting calendar and message options, sharing folder information, managing tasks, customizing Outlook and locating Outlook items	IC-OUT-010	1	\$ 525.00	\$ 446.25	\$ 4,685.63
MS Access, level two	Planning a database, building the structure of a database, controlling data entry, improving queries and forms, and customizing reports	IC-ACCESS-010	1	\$ 525.00	\$ 446.25	\$ 4,685.63
MS Project, level two	Exchanging project plan data with other applications, updating the project plan, tracking progress, creating custom reports and re-using project plan information	IC-PROJ-010	1	\$ 525.00	\$ 446.25	\$ 4,685.63

MS Publisher, level two	Add text, insert a picture from a file, changing layout and the publication structure, edit content and formatting a publication	IC-MSPII-010	1	\$ 525.00	\$ 446.25	\$ 4,685.63
Integrating Excel and Access, level two	Using elementary Visual Basic for Applications to automate tasks within each application, using the Excel object model and the Access object model along with general procedures and functions.	IC-IE&AII-010	3	\$ 525.00	\$ 446.25	\$ 14,056.88
VBA, level two	Visual Basic for Applications, intermediate skills. Data types and variables, advanced topics, modular programming techniques, creating and using libraries and references.	IC-VBAII-010	5	\$ 525.00	\$ 446.25	\$ 23,428.13
MS Visio, level two	Creating a route map, enhancing a basic diagram, creating process diagrams, representing an organization hierarchy.	IC-PUBL-010	1	\$ 525.00	\$ 446.25	\$ 4,685.63
Windows SharePoint Services, level two	Finding what you want in MOSS 2007, using "alerts" in SharePoint, intermediate skills in document management, document repository, enterprise search and business intelligence	IC-WSPII-010	5	\$ 525.00	\$ 446.25	\$ 23,428.13
Advanced Courses						
MS WORD, level three	WORD can interact with other MS Office applications, collaborating on documents, managing document versions, adding reference marks and notes, working with long documents and securing a document	AC-WORD-010	1	\$ 550.00	\$ 467.50	\$ 4,908.75
MS Excel, level three	Streamlining workflow with macros, collaborating with others, auditing your worksheets, analyzing data, working with multiple worksheets and workbooks, importing and exporting data	AC-EXCEL-010	1	\$ 550.00	\$ 467.50	\$ 4,908.75
MS PowerPoint, level three	Linking PowerPoint to data sources for automatic updating. Using macros and VBA to automate PowerPoint. Creating custom templates.	AC-PPT-010	1	\$ 550.00	\$ 467.50	\$ 4,908.75
MS Outlook, level three	Personalizing your E-mail, organizing Outlook items, managing Outlook data files, working with contacts, saving and archiving E-mail, creating a custom form and working offline and remotely	AC-OUT-010	1	\$ 550.00	\$ 467.50	\$ 4,908.75
MS Access, level three	Structuring existing data, advanced queries, macros, making forms more effective, and advanced reporting	AC-ACCESS-010	1	\$ 550.00	\$ 467.50	\$ 4,908.75
MS Project, level three	Advantages and disadvantages to the three kinds of project tracking. Everything you ever wanted to know about "Earned Value Analysis", the best project tracking tool that exists.	AC-PROJ-010	1	\$ 550.00	\$ 467.50	\$ 4,908.75
MS Publisher, level three	Formatting pictures and graphic objects, prepare the publication for distribution, using templates, create a newsletter to E-mail, create a web page and publish to a web page.	AC-PUBL-010	1	\$ 550.00	\$ 467.50	\$ 4,908.75
Integrating Excel and Access, level three	Using intermediate Visual Basic for Applications skills to further automate tasks within Excel and Access, and learning the techniques for activating and controlling the other application's full functionality from within either Excel or Access.	AC-IE&AIII-010	1	\$ 550.00	\$ 467.50	\$ 4,908.75
VBA, level three	Visual Basic for Applications, advanced skills, including "shelling out" of one MS Office application and opening/running another MS Office application, advanced arrays, managing files, advanced error handling and debugging.	AC-VBAIII-010	3	\$ 625.00	\$ 531.25	\$ 16,734.38
MS Visio, level three	Creating custom shapes, designing custom stencils, using styles and templates, designing a "floor plan", representing external data in Visio and sharing your work.	AC-MSVII-010	5	\$ 625.00	\$ 531.25	\$ 27,890.63
Windows SharePoint Services, level three	Welcome [User] links, using the My Settings feature, sign in as a different user, request access for additional permissions, sign out, how to personalize a SharePoint page.	AC-WSPIII-010	1	\$ 695.00	\$ 590.75	\$ 6,202.88
Theory of relational database design	Using MS Access, the underlying theory of database design leads to the understanding of the importance of the data model. Both the database (tables and relationships) and the application(queries/forms/reports) will be covered. Why and how to "split" the database.	AC-RDD-010	5	\$ 695.00	\$ 590.75	\$ 31,014.38